

EXHIBIT

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2/28/05

MONTGOMERY PUBLIC SCHOOLS
Montgomery, Alabama

REQUEST FOR PROFESSIONAL LEAVE/DETACHED DUTY

Date 2/22/05 Name Lowe, III Melvin
 School/Department Daisy Lawrence Position Sub - Teacher
 Paid From (Check One):
☐ Federal Fund
☒ Non-Federal Fund

Human Resources Manager
Montgomery Public Schools

I am requesting approval to be absent from my regular duty assignment on the following dates:

March 9th + 10th 2005.

Reason for Absence: (specific details)

See attachment

I am attaching other information related to my request. YES NO (Circle one)

If approved, I will need a substitute. YES NO (Circle one)

M. Lowe, III
Signature of Employee

418-25-1365
Social Security Number

I recommend:

Approval

Denial (Circle one)

Signature of Principal/Supervisor/Director

Date

Human Resources Manager's Use Only:

Date

AEA/Lowe 00173